

10/27/2021



**Fruit Belt  
Community  
Land Trust**

### **Request for Contractor Qualifications Home Repair Programs**

Heart of the City Neighborhoods, Inc. and Fruit Belt Community Land Trust has been awarded various grant funds totaling over \$1.5 million to administer home repair assistance programs in the Ellicott, Masten, and Niagara Council Districts of the City of Buffalo. Repairs include exterior and interior code violation corrections and health and safety repairs, such as roofs, siding, electrical service, plumbing, windows and doors, and more. We are assembling a list of general and specialized contractors interested in receiving bid opportunities to work with property owners on home improvements.

**Contractors wishing to be considered for inclusion are required to submit the information below and all documentation as soon as possible.**

*Letters of Interest will be accepted on a rolling basis and will receive bid opportunities as they are available. Payments for all awarded contracts are issued within no more than 14 days.*

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Number of years in business: \_\_\_\_\_ Federal ID: \_\_\_\_\_

Are you licensed by the City of Buffalo? Yes No

Are you a registered M/WBE or S/DOB? Yes No

Is your company an EPA Certified renovator that has been trained by an EPA approved training provider to follow lead-safe work practices? Yes No

Have you worked on buildings that were eligible for the National Register of Historic Places?

Yes No

Are you banned from doing work in other municipalities?

Yes No

Please list the services you provide and your areas of expertise:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please attach all of the following:**

- City of Buffalo Business License
- Proof of General Liability and Workers Comp Insurance
- EPA Certification (if applicable)
- M/WBE Certification (if applicable)
- Three client references

**Send your Letter of Intent to:  
Heart of the City Neighborhoods, Inc.  
Attn: J Carman  
191 North Street, Suite 1  
Buffalo NY 14201  
Email: [j.carman@hocn.org](mailto:j.carman@hocn.org)  
Fax: (716) 882-7662**